Photography Guidelines

Cheekwood is a cultural arts center and a botanical garden which exists for the benefit of the public. This mission and the collections may place constraints on the property which you may not encounter elsewhere. We appreciate your understanding and compliance with these guidelines for your safety and the safety of other to ensure our properties continue to be available for public enjoyment.

- All professional photography sessions must be booked through the Cheekwood Special Events Office. Photography is a privilege granted only to Members of Cheekwood. If not currently a member of Cheekwood, you receive a dual membership included in the photo session fee with any photo session.
- **PLEASE NOTE:** All use of photography taken on the Cheekwood premises for promotional or commercial use must credit Cheekwood as follows: “Photographed at Cheekwood, Nashville, TN.”
- Photo session fees include admission for up to 6 people; additional participants must pay admission.
- Photography session hours are from 9:30am-5:00pm, Tuesday-Friday, and Sunday. Availability is contingent on Cheekwood’s schedule of events. Saturdays are unavailable due to wedding ceremonies and public programs on the grounds; Cheekwood is closed on Mondays.
- During November & December through the end of Holiday LIGHTS in January, all guests must be off the grounds by 4pm. No afterhours shoots will be available at this time.
- Props are not permitted on the grounds, including but not limited to: animals, pyrotechnics (sparklers), candles, bubbles, chalk, glitter, confetti, cake or large food items.
- You may not attach any items to or from any structure on-site, i.e. trees, bushes, railings, statuary, sculpture.
- You may not climb on balustrades, railings, walls fountains streams or other areas not generally associated with foot traffic. Please remain on pathways and turf grass at all times; at no time are you permitted to enter the planting beds. All photo sessions are restricted to the grounds; shooting inside buildings is prohibited.
- Please be courteous of Cheekwood visitors: we are open to the public daily until 5:00pm. **The client may not monopolize a site or inhibit access to a site or exhibit by the visiting public.**
- **No pop-up ceremonies allowed with this photography session.** Please see our Special Events Office if you’re interested in holding an elopement, a ceremony or a reception at Cheekwood.
- We allow one complimentary, non-weather related rescheduling. Each additional is a $20 fee. Weather cancellations/rescheduling can be made no more than 48 hours in advance.
- No plants, art, or other exhibit or Cheekwood property items may be removed, moved, or covered for any reason. Cheekwood cannot be held responsible for any exhibits which may occur during your event.
- **Drones may not be used without explicit written permission from Cheekwood.**
- **All vehicles must remain on paved roads. No vehicle access is allowed for gravel or dirt roads at any time.**

**Day of Event photography for Cheekwood brides:** For photography on your wedding day, you are allowed to take photography on the grounds from 9:30am-5:00pm. At 5:00pm, when we close to the public, we ask that your group return to your reserved space or garden. For specific site availability after 5:00pm, you photographer may contact our office to see what area is available for use.
  - For example, if the Museum of Art is booked for a function the Wisteria Arbor is not available for wedding party photographs during that event.
  - All other locations that are accessible are available on a first come, first serve basis the day of your function and cannot be reserved in advance.

Printed Name: _______________________________ Date: ______________

Signature: ____________________________________________

Please return this form signed to the Special Events Office upon arrival for your photography shoot. Our office is the first building through the main gates on the right hand side. All after hours security fees can be paid at that time.

615-354-6377 – specialevents@cheekwood.org